



# Alpaca Research Foundation (ARF) Full Proposal Grant Application

## Submission

Proposals are due September 1. The earliest funding date is January 1.

Please submit proposal electronically to Patricia Craven, PhD, at [pacraven1@gmail.com](mailto:pacraven1@gmail.com).

One signed hard copy, postmarked no later than September 1, should also be sent to:

Alan Rosenbloom, MD  
824 Poplar Trail  
Siler City, NC 27344-1043

## Grant Proposal Format

All proposals must be submitted in the following format or they will not be considered.

- 1) **Cover Page:** See next page.
- 2) **Lay Abstract:** The lay abstract (maximum 250 words) should be suitable for use in ARF promotional materials.
- 3) **Introduction:** The introduction should provide an overview of the pertinent literature and the rationale for the current proposal. All information supplied should be adequately referenced.
- 4) **Hypothesis**
- 5) **Objectives**
- 6) **Preliminary Data:** Summarize any work which you have performed which supports the feasibility of the proposed work.
- 7) **Experimental Design and Interpretation:** Explain what results are expected and how they will be interpreted with respect to the study objectives.
- 8) **Materials and Methods:** The methods should be described in detail, not just cited.
- 9) **Statistical Analysis:** Explain how you determined the number of animals required for each group and how the data will be analyzed.
- 10) **Resources Available:** Describe equipment and space which are available to support the proposed project.
- 11) **Time line:** Describe the progress you expect to make in each year of the project.
- 12) **Literature Cited**
- 13) **Budget:** A detailed budget should be included. All items should be justified.
- 14) **Other Support:** Include budget pages and abstracts from **all** currently funded and pending research support. Describe any scientific or budgetary overlap.
- 15) **CV's:** Attach an abbreviated CV (maximum two pages) for all professional people involved in the work.
- 16) **Supporting Documentation:** If appropriate, publications, pertinent literature, or other items that would facilitate project review should be included.

## Length of Submitted Grant Proposal

The main body of the proposal, Parts 3–9, cannot exceed five (5) single spaced typed 8.5 x 11 inch pages, having one (1) inch margins and using a 10–12 point font. Number all pages sequentially starting with the cover page.



Date: \_\_\_\_\_

# ARF Full Proposal Grant Application

## Cover Page

### Principal Investigator (PI) Information

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Institutional Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Project Title

\_\_\_\_\_

### Research Location

\_\_\_\_\_

### Names, Affiliations, and Addresses of Collaborating Researchers

_____	_____
_____	_____
_____	_____
_____	_____

**Geographic Applicability of Research (check one)** Global (all alpacas): \_\_\_\_\_ Regional (specify): \_\_\_\_\_

**Total Amount Requested:** \_\_\_\_\_ **Project Period:** \_\_\_\_\_

**Will the proposed project involve the use of live animals? If so please provide the following information.**

Veterinarian's Name: \_\_\_\_\_

Veterinarian's Address: \_\_\_\_\_

Veterinarian's Phone/Fax: \_\_\_\_\_

**Animal Care and Use Approval** Date Approved: \_\_\_\_\_ Pending: \_\_\_\_\_ Not Required: \_\_\_\_\_

**By signing below I certify that I am the principal investigator and that all information in this application is true and complete to the best of my knowledge. I agree to accept responsibility for the scientific conduct of the project and also agree to the terms and conditions of funding by ARF, as outlined under Policies and Procedures.**

**PI Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Type PI's Signature** \_\_\_\_\_

**Signature of Responsible Institutional Official** \_\_\_\_\_ **Date** \_\_\_\_\_

**Name, title, and address of institutional official to whom the funds should be sent and who will be responsible for keeping a record of disbursement of funds.**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_